

Invitation to Tender
GOVERNMENT OF INDIA
CABINET SECRETARIAT
(Special Protection Group)

Admin Block, SPG Complex,
Sector-8, Dwarka,
New Delhi-77.

53 JUN 2019
Dated _____ 2017

Open Tender Notice No.14/14/13/11/2019/Prov-21944/8478

Director, Special Protection Group, on behalf of the President of India invites online bids under two bid system (technical & commercial) for entering into rate contract for monthly supply of **Readymade Commercial dog feed** from eligible Vendors/Firms/Distributors/Suppliers for a period of one year (extended upto 3 years) as per details given as under:-

Tender No. & Date	Description of Stores	Appx. Consumption	Earnest Money Deposit
No.14/14/13/11/2019/Prov-21944 Dated 22/03/2019	Readymade Commercial <u>Dog feed</u>	750 Kgs per month	Rs. 40,000/- (Rupees Forty Thousand only).

Important Tender Details

1.	Tender No.	14/14/13/11/ 2019/Prov-21944
2.	Earnest Money Deposit (EMD)	Rs. 40,000/- (Rupees Forty Thousand only).
3.	Date of publishing in CPP portal	03.06.2019 (1800 hrs)
4.	Document download start date	04.06.2019 (0900 hrs)
5.	Document download end date	20.06.2019 (1700 hrs)
6.	Clarification start date	04.06.2019 (1100 hrs)
7.	Pre Bid Meeting	11.06.2019 (1600 hrs)
7.	Clarification end date	10.06.2019 (1600 hrs)
8.	Last Date and Time for Uploading of Bids	20.06.2019 (1800 hrs)
09.	Date and Time of Opening of tender	21.06.2019 (1800 hrs)
10.	The tender quotation shall remain valid for	180 days from the date of opening of technical bids.
11	Address for Communication	Assistant Inspector General (Prov), SPG Complex, Sector-8, Dwarka, New Delhi-110077. Phone No.011-25090554 & Fax 25090682.

2. The complete tender document is available on the website www.spg.nic.in and www.eprocure.gov.in. Interested bidders may visit above websites and download the tender documents.


Assistant Inspector General (Prov)

**GOVERNMENT OF INDIA
CABINET SECRETARIAT
(Special Protection Group)**

Admin Block, SPG Complex,
Sector-8, Dwarka, New Delhi-77.

Open Tender Notice No.14/14/13/11/2019/Prov-21944 / 8478

**E-TENDER DOCUMENT
FOR**

- 3 JUN 2019

**RATE CONTRACT PROCUREMENT OF READYMADE COMMERCIAL
DOG FEED**

Director, Special Protection Group, on behalf of the President of India invites online bids under two bid system (technical & commercial) for entering into rate contract for monthly supply of **Readymade Commercial dog feed** on following specification through e-tender:-

(i)	<u>Composition of Dog Food:-</u> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Chemical Composition</th><th style="width: 50%;">Working/Adult Dog Food</th></tr> </thead> <tbody> <tr><td>Crude Protein</td><td>26-30%</td></tr> <tr><td>Crude Fat</td><td>13-16%</td></tr> <tr><td>Crude Ash</td><td>6-8%</td></tr> <tr><td>Dietary Fibre(max.)</td><td>5%</td></tr> <tr><td>Moisture(Max.)</td><td>9.5%</td></tr> <tr><td>Calcium</td><td>0.7-1%</td></tr> <tr><td>Phosphorus</td><td>0.45-0.8%</td></tr> <tr><td>Metabolized Energy</td><td>3700-4000 Kcal/kg</td></tr> </tbody> </table>	Chemical Composition	Working/Adult Dog Food	Crude Protein	26-30%	Crude Fat	13-16%	Crude Ash	6-8%	Dietary Fibre(max.)	5%	Moisture(Max.)	9.5%	Calcium	0.7-1%	Phosphorus	0.45-0.8%	Metabolized Energy	3700-4000 Kcal/kg
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CRITICAL DATE SHEET

Important Tender Details

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Instructions for Online Bid Submission:

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>

REGISTRATION:

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their userID / password and the password of the DSC / eToken.

SEARCHING FOR TENDER DOCUMENTS:

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS:

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS:

- 1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) **Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the Tender Processing Section, latest by the last date of bid submission. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.**
- 5) The serve time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 6) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured

Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.

- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS:

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

(1) Introduction:

- (a) Special Protection Group (Cabinet Secretariat), SPG Complex, Sector 8, Dwarka, New Delhi-110077 intends to procure **Readymade commercial dog feed** as per following specifications:-

(i)	<u>Composition of Dog Food:-</u>	
	Chemical Composition	Working/Adult Dog Food
	Crude Protein	26-30%
	Crude Fat	13-16%
	Crude Ash	6-8%
	Dietary Fibre(max.)	5%
	Moisture(Max.)	9.5%
	Calcium	0.7-1%
	Phosphorus	0.45-0.8%
	Metabolized Energy	3700-4000 Kcal/kg
(ii)	<u>Digestibility of Food:</u>	
	Dry Matter	=>78%
	Protein	=>85%
	Fat	=>85%
	Carbohydrate	=>70%
	Prebiotics	-for better digestion

- (b) The Firm should indicate the tender number and date in the offer.
- (c) Specification of Readymade commercial Dog Feed is enclosed with the tender enquiry as **Annexure-II**.
- (d) Online offers in TWO BID SYSTEM (i.e. Technical bid and Commercial /Financial bid) are invited from interested manufacturers/authorised distributors/dealers fulfilling the terms and conditions set forth in the tender document.
- (e) The tender document may be read carefully. Offers received without requisite documents/certificates as asked under pre-qualification criterion and other clauses of tender, are liable to be rejected instantly.
- (2). Pre-qualification criteria:**

Pre-qualification criteria for bidders are as under:-

- (i) The bidder should be a registered firm / concern or a company registered under the Companies Act, 1956. The firm / company must be registered with taxation authority for Various type of taxes proposed to be charged under this Tender. Duly attested copies of the registration certificates must be uploaded with the Bid
- (ii) Company quoting the rates should be original **manufacturer** or their **authorized Distributor / supplier / dealer**. In case of authorized distributor/dealer/supplier authorization certificate from the Principal should be furnished.

Terms & Conditions of Tender

(3)

Rates per Kilogram must be quoted for readymade dog food in the price bid proforma(**Annexure VI**)

- (i) **Evaluation of L1:** The tenderers are required to quote prices on FOR Destination basis (Free delivery to consignee basis). Price will be quoted in INR (Indian Rupee) only in figures as well as in words. L-1 will be decided by taking into account the per Kg. basic price of the store excluding statutory duties and taxes.
- (ii) Firms should quote for the entire quantity/package, however, price break up wherever asked in the price bid is required to be given. Offers without the price break up are liable to be rejected.
- (iii) Price quoted should be firm and final and no increase except in statutory levies /taxes would be admissible to the firm.
- (iv) Benefit of decrease in levies will be passed on to the purchaser.
- (v) Tenderers are required to indicate Basic Prices with GST and any other leviable taxes/ charges separately. Tenderer must attach copies of Govt. Notification in support of all applicable Taxes/ duties/charges quoted in the offer.

(4) The quality of food will be assessed by a Technical Evaluation Committee after opening of technical bid. Firms have to provide sample food to the Technical Evaluation Committee within a period of one week.

- (i) All Tenderers are required to submit technical data of the subject item. Sample of the firms, whose Technical data /Technical bid are found fulfilling all pre- requisites by indenter / Board of Officers, will be called for physical evaluation separately. The cost and freight of dispatch of sample shall be borne by the tender. Tenderers who do not submit the Tender Sample for physical evaluation after qualifying Technical bid, their tender will be rejected.
- (ii) The store supplied should have Lot/ Batch No. / Year of manufacture, name of manufacturer, Country of Origin and other relevant detail. The original literature supplied if any with the residual life of the dog feed should not be less than three months of supply should also be provided.
- (iii) If the firm qualifies for technical Bid, firm should submit 20 Kg feed as sample for trial in 4 dogs to check Palatability and acceptability.

(5) The readymade commercial dog food must have undergone feeding trials. Relevant papers and reports should be enclosed in the bid.

(6) The nutritional profile should be on the basis of either American Association of Feed Control Official Standards or any Indian standards, like ISO.

- (7) The finalized rate will remain valid for a period of one (01) years from the date of issue of letter conveying acceptance. A written agreement will be executed with the Firm (Successful Tenderer) at the time of finalization of rate. The contract can be renewed further up to maximum three (03) years subject to satisfactory supply by the firm after mutual consent of the firm and SPG.
- (8) Tendering Firm must submit a compliance statement Vis-a-vis Specifications bringing out clearly deviation from the required specification, if any. (**Annexure - III**)
- (9) **Earnest Money Deposit (EMD):** The Bidders are to submit EMD of Rs. 40,000/- (Rupees Forty Thousand only). as per estimated cost in the form of Bank Draft/Bankers Cheque/BG drawn in favour of "**Director of Accounts, Cabinet Secretariat, (Special Wing), SPG, New Delhi**" payable at New Delhi. Copy of EMD should also be uploaded in the e-portal EMD in original should reach AIG (Prov) before the opening of the bid on line. The EMD of the unsuccessful bidders will be returned after finalization of the tender. The EMD of the successful bidder will be forfeited if it fails to execute the contract. The EMD will not carry any interest. The tenders without EMD amount will be summarily rejected. Firms who are registered with MSME/NSIC/ start ups recognised by DIPP irrespective of the stores for which they are registered, are exempted from payment of EMD. Copy of registration with MSME/NSIC must be uploaded with bid.
- (10) **Performance Security/Security Deposit:** The successful bidder is required to deposit 10% of the estimated annual contract value in the form of Bank Draft/Bankers Cheque/ FDR/Bank Guarantee from any scheduled commercial bank in India in favour of "**Director of Accounts, Cabinet Secretariat, (Special Wing), SPG**" payable at New Delhi, towards Security Deposit within 30 days from the date of AT/Award letter, which must be valid for a period 60 days of completion of all contractual obligations, including warranty. PBG in respect of domestic firms will be released only after meeting all the contractual obligations including warranty period and submission of documents of deposit of statutory taxes. (A certificate from Chartered Accountant will be submitted) In case of performance Security in the form of Bank Guarantee, it is to be submitted by the bidder in the form at **Annexure – IV. If the successful tenderer fails to submit performance security within the prescribed time, its EMD will be forfeited and contract would be deemed cancelled unilaterally.**
- (11) **Place of Delivery:** Kennel Branch, Special Protection Group, Sector-8, Dwarka, New Delhi - 110077. Supply will be placed as per requirement and the company has to provide a quality certificate with each consignment.
- (12) **Delivery Period:** Supply order shall be issued to rate contracted firm on need basis & firm shall be bound to supply within **15 days** from the date of issue of Supply orders. However actual delivery period will be indicated in each of the supply orders as per requirement of SPG.
- (13) **Extension of Delivery period-** If the supplier is unable to complete the supply within the stipulated delivery period for which the supplier is responsible, it (supplier) is required to request for extension of delivery period with justification. Which will be considered with condition that imposition of LD will be as per the clause 16&17 of TE.

- (14) **Cancellation of Contract:** In case of any breach of any terms and conditions by the successful bidder / contractor, SPG reserves the right to cancel the supply/work order placed on the successful bidder / contractor by giving one month notice.
- (15) **Contract termination / splitting / rejection clause:** Purchaser reserves the rights to terminate the contract, split orders, accept or reject any quotation alter any or all of the terms and conditions any time if the execution of work is unsatisfactory or the time schedule is not strictly adhered to. The decision of SPG in respect of evaluation of bids and / or award of contract shall be final.
- (16) **Liquidated Damages:** If the Contractor fails to deliver the Stores within the prescribed Delivery Period, the Purchaser has the right to recover liquidated damage equivalent to 0.5% per week or part thereof of the contract value from the Contractor subject to a ceiling of 10% of delayed supplies/services.
- (17) **Token Liquidated Damage :** There may be situations when charging full Liquidated Damages may not be justified as the reasons for delay in delivery by the supplier may be largely due to circumstances well beyond under his control but nevertheless these may not considered adequate to waive off liquidated damages altogether or there may be such deficiencies in service for which quantification may not be feasible and no other remedy may be available. In such cases, at the sole discretion of the purchaser, Token Liquidated Damages up to 10% of the normal Liquidated Damages will be imposed by the Purchaser, i.e. @ 0.05% per week or part thereof subject to the maximum of 1% of the delayed supply.
- (18) **Inspection:** -Inspection before acceptance will be done at the place of delivery i.e. Kennel Branch, SPG Complex, Sector-8, Dwarka, New Delhi-110077. SPG is at liberty to take random samples of supplied dog feed and got them examined by any recognized laboratory for quality/standard checks at any time during the currency of the contract. In case of any deviation from the given specification, action will be taken as appropriate for breach of contract.
- (19) **Payment Terms:** Payment will be made 100% against delivery of Stores in full, good and satisfactory condition and only after meeting all terms and conditions given in supply order. All Payments will be made after applying the tax deduction at source, if applicable.
- (20) **Arbitration:** In case of any dispute or difference arising out of or in connection with this contract, the authorized officials of both the parties will try to resolve the matter through mutual discussions and in the event of there being no resolution; the matter shall be referred for arbitration to a sole arbitrator to be appointed by the SPG/Cabinet Secretariat. The arbitration and Conciliation Act, 1996 will be applicable to the arbitration proceedings and the venue of the arbitration shall be at New Delhi. The award of the arbitrator shall be binding on both the parties. The cost of arbitration including the fees of the Arbitrator shall be borne by both the parties equally and will be adjusted, if required, after the award of arbitrator. Each party shall be responsible for its own costs and professional fees, if any.

- (21) **Jurisdiction of Courts in case of disputes:** All matters and disputes arising from, relating to or concerning the contract shall be subject to the jurisdiction of the courts in New Delhi.
- (22) **Force Majeure:** The bidder shall not be liable for forfeiture of its performance security, termination of contract, if and to the extent that its delay in performance or other failure to perform; obligations under the contract is the result of an event of Force Majeure. For purposes of this clause 'Force Majeure' means an event beyond the control of the bidder and not involving the bidder's fault or negligence and not foreseeable. Such events may include but are not limited to, acts of God or of public enemy, acts of Government of India in their sovereign capacity, acts of war, fires, floods etc. If a Force Majeure situation arises, the bidder shall promptly notify SPG in writing of such conditions and the cause thereof within ten calendar days. Unless otherwise directed by purchaser in writing, the bidder shall continue to perform its obligations under the Contract so far as it is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. In such a case, the time for performance shall be extended by a period(s) not less than the duration of such delay. If the duration of delay continues beyond a period of three months, purchaser and the vendor shall hold consultations with each other in an endeavor to find a solution to the problem. Notwithstanding the above, the decision of purchaser shall be final and binding on the vendor.
- (23) **FALL CLAUSE:** Fall clause will be applicable as under:-
- (i) The price charged for the stores supplied under the contract by the contractor shall in no event exceed the lowest price at which the contractor sells the subject store or offer to sell store of identical description to any persons/ organization during the currency of this contract.
 - (ii) If the contractor, at any time, during the currency of the contract reduces the sale price, sells or offers to sell such store to any person / organization at a price lower than the price chargeable under the contract, it shall forthwith notify such reduction/ sale/ offer of sale to the Director SPG and the price under the contract would be reduced accordingly.
- (24) **Anti-Corruption Notification:** Giving and taking bribe is a serious offence in the Republic of India. It is therefore unambiguously notified to all concerned that any money or favour demanded by anyone in any form or kind, in connection with your present or future business with SPG, on behalf of the organization or any individual working in the organization or anywhere else, shall be totally unfounded, baseless and illegal. Such suggestion or demand shall be refused forthwith and reported immediately to SPG.
- (25) **Validity of rates/supply order :-** The period of contract shall be One year from the date of award of contract. However SPG may extend it for further period of three years but not more than 01 year at a time on same rate and terms & conditions on willingness of the firm. Supply order (irrespective of the quantity) to the L-1 firm (s) will be placed as per approved rates the validity of period of rates contract. Increase in statutory taxes, if any, may be considered on the written request of the firm as per the notification of GOI.

(26) Miscellaneous :-

- (i) No commitment to accept best or any other offer: SPG shall be under no obligation to accept the best or any other offer received in response to this tender, notice and shall be entitled to reject any or all the bids including those received late or incomplete bids without assigning any reason whatsoever. Purchaser will not be obliged to meet and have discussions with any bidder, and / or to listen to any representation. While the above procedures lay down the overall guidelines, purchaser reserves the right to select the bidder based on other parameters at its discretion.
 - (ii) The terms and conditions (i.e. all the pages of Bid documents) in original must be initialed on each page (right bottom corner) and signed in full along with date and seal affixed at the last page in token of acceptance of the terms & conditions of tender. Bids received without signature will not be accepted.
 - (iii) There should be no overwriting in the bidder's offer. If required, by scoring out entries and writing afresh, the bidder can make corrections. The initials of the bidder's authorised person and the seal of the bidder's company must verify each correction. All rates given in this tender must be expressed in numerals and words. In case of any discrepancies, the price in words will be taken as correct.
 - (iv) No alteration in the terms and condition or offer will be allowed during the consideration of the tender. However, purchaser reserves the right to negotiate the offer with the successful bidder before signing of the contract.
 - (v) Conditional offers and non-conformity of the terms and conditions and offers not submitted as per the details, will be rejected.
 - (vi) **Franking clause:**
 - a) **In the case of acceptance of goods.** "The fact that goods have been inspected after the delivery period and passed by the inspecting officer will not have the effect of keeping the contract alive. The goods are being passed without prejudice to the rights of the purchaser under the terms and conditions of the contract".
 - b) **In the case of rejection of goods.** "The fact that the goods have been inspected after the delivery period and rejected by the inspecting officer will not bind the purchaser in any manner. The goods are being rejected without prejudice to the rights of the purchaser under the terms and conditions of the contract".
- (27) Amendment of Tender Document:** At any time up to the last date for receipt of bids, the purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Tender document by an amendment. The amendment will be notified in writing by post/fax/E-mail/website/Advertisement in Newspaper (by anyone or more means) to the prospective Bidders and shall be binding on the bidders.
- (28) Acceptance of Terms & Conditions:** The bidder should specifically mention that all the terms and conditions described in this tender are unconditionally acceptable. The firm should certify that the firm should not have been blacklisted/debarred from any Govt organization/PSU. SPG reserves the right to accept/reject any/all the bids **(ANNEXURE-V)**.

- (29) Last date for the receipt of bids may be extended by SPG for any other reason as well.
- (30) The Purchaser reserves the right to increase or decrease bill of quantity and to accept partly or reject any offer or cancel the proposal without assigning any reason.

5). OPENING & EVALUATION OF BIDS :

At the first stage EMD/copy of registration with NSIC/MSME/ Startup recognised by DIPP will be scrutinised.

Technical Bid

Opening : Since the tender is called under Two-bid system. Technical Bids of those firms who fulfil the criterion of EMD will be opened and evaluated on the basis of given pre-qualification criteria and technical parameters. Technical Bids will be opened on the date, time mentioned in the Tender Notice. SPG may at its discretion, ask some or all bidders for clarification of its e-bids. The request for such discretionary clarifications and the response will necessarily be in writing through CPP Portal.

Evaluation :-The Technical Evaluation Committee will carry out its evaluation applying the evaluation criteria as per **Annexure-II**.

Commercial Bid

Opening : The Commercial Bids of only those bidders would be opened who have been successfully shortlisted in the scrutiny of technical bid. Date and time of opening of Commercial Bid would be communicated to those bidders, who have been shortlisted in the evaluation of their technical bids.

Evaluation : The evaluation of technically qualified bidders will be done as under:-

- (i) To determine L-1 per Kg. basic price excluding statutory duties and taxes.
- (ii) In respect of Goods manufactured in India or Goods of foreign origin already located in India, GST and other duties contractually payable on the award of contract shall be indicated separately.

SPECIFICATION**Readymade Commercial Dog feed.**

(i)	<u>Composition of Dog Food:-</u>	
	Chemical Composition	Working/Adult Dog Food
	Crude Protein	26-30%
	Crude Fat	13-16%
	Crude Ash	6-8%
	Dietary Fibre(max.)	5%
	Moisture(Max.)	9.5%
	Calcium	0.7-1%
	Phosphorus	0.45-0.8%
	Metabolized Energy	3700-4000 Kcal/kg
(ii)	<u>Digestibility of Food:</u>	
	Dry Matter	=>78%
	Protein	=>85%
	Fat	=>85%
	Carbohydrate	=>70%
	Prebiotics	-for better digestion

COMPLIANCE STATEMENT**Readymade Commercial Dog feed.**

(i)	Composition of Dog Food:-				
	Chemical Composition	Working/Adult Dog Food	Yes	No	Deviation
	Crude Protein	26-30%			
	Crude Fat	13-16%			
	Crude Ash	6-8%			
	Dietary Fibre(max.)	5%			
	Moisture(Max.)	9.5%			
	Calcium	0.7-1%			
	Phosphorus	0.45-0.8%			
	Metabolized Energy	3700-4000 Kcal/kg			
(ii)	<u>Digestibility of Food:</u>				
	Dry Matter	=>78%			
	Protein	=>85%			
	Fat	=>85%			
	Carbohydrate	=>70%			
	Prebiotics	-for better digestion			

Bank Guarantee form for Performance Security

To,
The President of India
(Through Director of Accounts)

WHEREAS
(name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no..... dated to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the day of, 20.....

(Signature of the authorized officer of the Bank)

.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch

CERTIFICATE

Certified that all the terms and conditions mentioned in the Tender Enquiry No. 14/14/13/11/ 2019/Prov-21944/_____ dated _____ for supply of **Readymade Commercial Dog Feed** are unconditionally acceptable.

It is also certified that the firm has not been blacklisted/debarred from any Government Department/Public Sector Undertakings (PSUs) in India.

PLACE :

DATED :

SIGNATURE OF THE TENDERER

Stamp/seal of the firm/company

Annexure – VI

S/No.	Description of stores	Basic Cost (Per Kg)	GST	Any other leviable taxes/ charges	Cost per Kg (3+4+5)
(1)	(2)	(3)	(4)	(5)	(6)
01.	Readymade commercial dog feed				

L-1 will be decided by taking into account the basic price per Kg. excluding statutory duties and taxes.

(Tender Evaluation Sheet)

Tender requirements for procurement of Readymade Commercial dog feed

S/No.	Description	Remarks
01	Tender No and date.	
02	Names of the Firm/Company.	
03	Name (s) of the Proprietors/partners/Directors.	
04	Registered Address, Telephone, Fax No. & e-mail ID.	
05	Whether the firm is registered firm/authorised distributor/ authorised representative or a company registered under the Companies Act, 1956	
06	Whether firm is registered under Sales Tax Act	
07	Whether firm is registered under Service Tax Act.	
08	Permanent Account No. of the Firm and Income tax return of last three financial years.	
09	Whether EMD of Rs. 40,000/- (Rupees Forty Thousand only) in form of BD/BC/FDR is enclosed as mentioned in clause 9 of TE.	
10	Whether Firm is registered with NSIC/MSME. If yes enclosed copies of registration. (clause9 of TE).	
11	Whether price bid (incorporating Basic Price of Store, Service Tax, VAT, GST etc, should be mentioned separately in the commercial bid) is submitted separately as mentioned in clause 3 of TE.	
12	Whether firm is ready to provide Performance security of 10% of the contract value within 30 days from the date of issue of AT/Purchase order as mentioned in clause 10 of TE.	
13	Validity of officer should be 180 days from the date of opening of technical bids.	
14	Whether firm will provide stores within 15days of delivery period. (Clause No. 12 of TE).	
15	Payment will be made 100% against delivery of stores in full as mentioned at Clause No. 19 of TE. Whether firm is ready to supply the stores.	
16	Whether the firm has been blacklisted / debarred from any Government Department / Public Sector Undertakings (PSUs).	
17	Whether certificate that term and condition unconditionally acceptable enclosed at Annexure-V is attached. (Clause No. 28 of TE)	

Signature with date _____

Name of the Authorised Signatory _____

Name of the firm _____

Seal _____